

George Fox



GEORGE FOX  
UNIVERSITY



# Degree Completion Catalog

## Mission

George Fox University's degree completion programs seek to fulfill the university's mission by providing students with accessible, high-quality educational programs that enhance professional skills and foster intellectual and spiritual growth.

The university chooses to fulfill this mission through the following schools offering degree completion programs:

School of Education

Department of Professional Studies

## Course Structure

Courses in degree completion programs are taught seminar style. Students contribute life and organizational experiences in a cooperative learning environment. Simulations, discussions, and team projects are used to enhance learning. Out-of-class assignments include reading, research, and writing on selected topics. Programs include four-hour weekly evening class sessions and several Friday night/Saturday sessions. Practicum hours can be chosen as elective course credits for some programs.

The Department of Professional Studies offers its programs in the following locations:

- Portland, Oregon
- Salem, Oregon

The School of Education offers its program in Salem, Oregon.

# Degree Completion Admissions

## Basis of Undergraduate Admission (ADP)

The university admits applicants who evidence academic interests and ability, moral character, social concern, and who would most likely profit from the curriculum and Christian philosophy of George Fox University. These qualities are evaluated by consideration of each applicant's academic record, test scores, recommendations, writing sample, and in some cases an interview. Applicants with a criminal record may be required to submit additional official paperwork.

George Fox University does not discriminate against students on the basis of race, color, national or ethnic origin, gender, age, disability, or any other status to the extent prohibited under applicable nondiscrimination law in the administration of its admission policies, scholarship and loan programs, educational programs, athletics programs, co-curricular activities, or other university-administered programs.

## Admission Procedures and Policies for Department of Professional

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the accepted credits toward the general education requirements, electives, and the student's chosen major. Certain criteria are involved in the evaluation:

1. Only course work with a C- or better grade will be accepted. (The GPA does not transfer. A student's GPA is computed on work at George Fox University only.)
2. A maximum of 64 semester hours may be transferred from community colleges.
3. The OTAA or WTAA degree will satisfy all general education requirements except Bible and religion provided students complete 90 quarter hours (60 semester hours) of transferable credit graded C- or better. The OTAA or WTAA degree may not necessarily meet school, department, or major requirements with regard to courses or GPA.

Transfer credit will be evaluated and assigned a George Fox University course number based on the closest match between the originating course and the George Fox University course descriptions.

Any evaluation of transfer credit is to be considered tentative until the student has completed 12 hours in good standing.

### **Residence Requirements**

Each student must complete a minimum of 30 semester hours in residence for the bachelor's degree. Twenty hours must be in the senior year. Additionally, transfer students must complete at least 60 hours at George Fox University to be eligible for honors at graduation.



# Degree Completion General Education Requirements—School of Education Programs

These requirements are only for those students enrolled in the George Fox Elementary Education degree completion program under the School of Education (the Department of Professional Studies general education requirements can be found here). For traditional undergraduate students, please see the general education requirements posted in that section of the catalog.

Most students will complete all, or nearly all, of the below requirements prior to program admission and enrollment in the major cohort classes. Students should confer with an Enrollment Counselor.

**All requirements are expressed in Semester Credits.**

## **Bible and Religion (3 credits)**

This requirement is **met by ELED 423 Christian Faith and Thought**. Students desiring to take an additional Bible course may do so as part of the humanities requirement or electives.

## **Communication (6 credits)**

The communications area is required to ensure that students write and speak effectively and professionally. Students must take at least one college-level writing class as part of this requirement (**MGOL 260 Personal and Professional Assessment** can meet this requirement and can also facilitate the completion of Prior Learning Assessment credits). The remainder **may** be completed with Speech, Interpersonal, or Business Communication courses.

## **Health and Human Performance (2 credits)**

Health, Wellness, or Physical activity courses will complete this requirement. A college First Aid course will also contribute to this category.

## **Humanities (12 credits)**

Students must take a total of 12 credits from the following areas: fine arts (including music and theater), history, literature, cultural studies, foreign language (second year or higher only), philosophy, religion, and Bible.

### **1. Fine Arts (2-3 credits)**

- ARTS 216 Art History Survey to 1450 (3)
- ARTS 217 Art History Survey from 1450 (3)
- MUSI 105 Music Appreciation (2)
- MUSI 120 The World of Music (2)

## **2. History (6 credits)**

Students must select one of the following courses:

HIST 110 Western Civilization to 1648 (3)

HIST 120 Western Civilization from 1648 (3)

Students must select one of the following courses:

HIST 151 United States to 1865 (3)

HIST 152 United States from 1865 (3)

## **3. Literature (3 credits)**

LITR 100 Introduction to Literature (3)

LITR 220 Great American Writers (3)

LITR 238 Contemporary World Literature (3)

LITR 240 Understanding Drama (3)

LITR 270 Great British Writers (3)

LITR 326 American Literature to 1865 (3) LITR

327 American Literature, 1865-1914 (3) LITR

328 American Literature, 1914-Present (3) LITR

340 Poetry (3)

LITR 376 British Literature to 1660 (3) LITR

377 British Literature, 1660-1830 (3) LITR

378 British Literature, 1830-Present (3)

## **Natural Sciences (6 credits)**

Lab science is required. Courses must come from at least two different disciplines: biology, chemistry, environmental science, or physics.

## **Mathematics (6-8 credits)**

MATH 211 Foundations of Elementary Mathematics I (4)

MATH 212 Foundations of Elementary Mathematics II (4)

## **Social Science (6 credits)**

### **1. Psychology (2-3 hours)**

PSYC 150 General Psychology (3)

### **2. General Social Science (2-3 hours)**

ECON 201 Principles of Microeconomics (3)

ECON 202 Principles of Macroeconomics (3)

PSCI 150 Introduction to Political Science (3)

PSCI 190 American Government (3)

SOCI 150 Principles of Sociology (3)

## **Globalization (2-3 credits)**

GEOG 200 Cultural Geography and Global Relationships (3)

## **General Education Course Descriptions (from Traditional Undergraduate Catalog)**





## **Social Science (6)**

Choose 6 credits from the following areas: psychology, sociology, economics, political science, anthropology.



# Degree Completion Major Requirements

**Majors**

**Education**

# Credit for Prior Learning

College-level learning occurs in many environments in addition to the traditional college classroom. Students in the professional studies degree programs may earn college credit for learning outside of the classroom. A maximum of 30 semester hours may be earned through prior learning credit.

Successful completion of MGOL 260 Personal and Professional Assessment (three credits) qualifies students to earn up to 30 hours of credit for training and life-learning at no additional charge. The course teaches the Kolb model for constructing essays which demonstrate college-level learning garnered from life experiences. Essays, as well as materials collected from personal and professional training, are carefully evaluated by qualified faculty to determine credit awards.

Professional Studies students who don't take the class may still submit personal and professional training for credit, and are charged \$50 per hour for any professional training or life-learning credit awarded.

Detailed policies and procedures for Prior Learning credit are described in the Prior Learning Credit Guide available from the department.







## **Major**

- BS in Elementary Education

More information about programs and faculty of the School of Education can be found on the Adult Degree Program page.

### **Degree Completion Course Descriptions**

# Bachelors (BS) in Elementary Education

## Elementary Education (BS)

The elementary education major offers a 57-semester-hour course of study that is designed for the preparation of elementary school teachers with authorizations at the early childhood (age 3 years to grade 4) and elementary (grades 3-8) levels. Students are required to obtain a minimum grade of C- in all courses taken for the major.

Elementary education admissions requirements, policies, and procedures are listed in the Degree Completion Teacher Education Major section. General education requirements for the elementary education degree-completion program can be found [here](#).

### Major Requirements

#### Pre-Cohort Classes

EDUC 240 Perspectives in Education	2
EDUC 321 Early Childhood Education	3
MATH 211 Foundations of Elementary Mathematics I	4
MATH 212 Foundations of Elementary Mathematics II	4
PSYC 311 Child Development	3

#### Cohort Classes

ELED 313 Elementary Mathematics Methods	2
ELED 322 Early Childhood Methods	3
ELED 334 Health and Physical Education Methods	3



# Department of Professional Studies

The Department of Professional Studies at George Fox University offers five majors and four minors to adult students who are returning to college to complete their undergraduate degree.

The majors are unique alternatives to the traditional method of pursuing a college degree. Courses are designed to meet the needs and learning styles of working adults. Classes are conveniently located and meet one night each week, as well as online.

Students study with other adults who share similar interests and concerns. Together they form an academic learning community, drawing from their own personal, professional, and technical backgrounds as they follow ansesmic lofesng tve majors

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# **Bachelors (BA) in Healthcare Administration**

## **Healthcare Administration (BA)**

The healthcare administration major offers a 36-semester-hour course of study that is designed to educate and prepare individuals to be leaders who can meet the challenges

# Bachelors (BA) in Management and Organizational Leadership

## Management and Organizational Leadership (BA)

The management and organizational leadership major offers a 36-semester-hour course of study that is designed to enhance professional competencies and management skills.

In this program, students will learn to:

- Articulate principles of organizational dynamics relating to systems, culture, and environment
- Demonstrate effective communication skills and an understanding of organizational communication processes
- Compare and contrast leadership theories, models, and styles
- Develop insight into personal leadership style
- Identify the dynamics of globalization and the implication for organizational strategy and operations
- Develop a working knowledge of decision-making, finance, and interpersonal and group dynamics
- Develop the analytical and research skills necessary to identify organizational problems and to formulate solutions for those problems
- Demonstrate an understanding of ethics and Christian values and their applications for organizations

Students are required to obtain a minimum grade of C- in all courses taken for the major.

### Major Requirements

#### Management Core (23 hours)

MGOL 401 Organizational Behavior	3
MGOL 403 Organizational Theory	3
MGOL 404 Organizational Communication	3
MGOL 407 Christian Faith and Thought	3
MGOL 410 Financial Decision Making	3
MGOL 413 Ethics for Managers	3
MGOL 432 International Dynamics	2
MGOL 450 Strategic Management	3

#### Management and Organizational Leadership Coursework (13 hours)

MGOL 412 Research Methods for Decision Makers	3
MGOL 415 Research Statistics	1
MGOL 431 Operations Management	3
MGOL 440 Human Resource Management	3
MGOL 442 Dynamics of Leadership	3

### Degree Completion Course Descriptions

# Bachelors (BS) in Project Management

## Project Management (BS)

The project management major offers a 36-semester-hour course of study that is designed to develop practitioners who can successfully plan, manage, and complete projects in a team-oriented environment.

In this program, built on Project Management Institute standards, students will learn to:

- Apply proven project management principles to business situations
- Systematically initiate, plan, execute, control, and close a well-documented project
- Apply leadership skills to projects effectively across cultural and geographical boundaries
- Identify and apply successful team development and management strategies
- Evaluate the implications of project management to organizational effectiveness
- Articulate principles of organizational dynamics relating to systems, culture, and environment
- Demonstrate effective communication skills and an understanding of organizational communication processes
- Develop insight into personal leadership style

Students are required to obtain a minimum grade of C- in all courses taken for the major.

### Major Requirements

#### Management Core (23 hours)

MGOL 401 Organizational Behavior	3
MGOL 403 Organizational Theory	3
MGOL 404 Organizational Communication	3
MGOL 407 Christian Faith and Thought	3
MGOL 410 Financial Decision Making	3
MGOL 413 Ethics for Managers	3
MGOL 432 International Dynamics	2
MGOL 450 Strategic Management	3

#### Project Management Coursework (13 hours required and up to 13 optional)

MPJM 411 Introduction to Project Management	3
MPJM 413 Introduction to Project Management Software (optional)	1
MPJM 421 Intermediate Project Management	3
MPJM 431 Project Quality Management	3
MPJM 440 Advanced Project Management	3
MPJM 450 Project Management Synthesis (optional)	3
MPJM 460 Advanced Project Management Sythesis (optional)	3
MPJM 475 Project Management Practicum (optional)	1-3

### Degree Completion Course Descriptions

# Bachelors (BA) in Social and Behavioral Studies

## Social and Behavioral Studies (BA)

The social and behavioral studies major offers a 36-semester-hour course of study that is designed to enable graduates to apply knowledge from the social lo [(d(o 1(e)-3(s002-27.41 -1.2



# **Bachelors (BS) in Technology Management**

## **Technology Management (BS)**

This major offers a 36-semester-hour course of study designed to guide students to be effective managers of people and technology. Students will develop the ability to evaluate numerous technologies based on organizational requirements and apply them intentionally in the business environment. Students who pursue this degree will explore methods and practices of positioning technology to achieve the mission of an organization while contributing to organizational transformation. Classroom teaching incorporates students' relevant work experience and instruction is enhanced by relationships with non-profit business leaders.

# Healthcare Administration Minor

## Healthcare Administration Minor (19 hours)

The healthcare administration minor offers students of other majors a 19-semester-hour course of study that is designed to help prepare individuals to be leaders who recognize and deal with the challenges facing the healthcare industry in order to advance the quality of patient care. Students are required to obtain a minimum grade of C- in all courses taken for the minor.

### Minor Requirements

MGHA 427 Introduction to Healthcare Services	3
MGHA 430 Legal and Ethical Aspects of Healthcare Services	3
MGHA 432 Integrated Healthcare Delivery Systems	3
MGHA 433 Leadership for Healthcare Professionals	3
MGHA 434 Fundamentals of Managed Care	1
MGOL 403 Organizational Theory	3
MGOL 410 Financial Decision Making	3

### Degree Completion Course Descriptions

# Management and Organizational Leadership Minor

**Management and Organizational Leadership Minor (19 hours)**

## **Minor Requirements**

MGOL 403 Organizational Theory	3
MGOL 410 Financial Decision Making	3
MGOL 431 Operations Management	3

# Project Management Minor

# Technology Management Minor

## Technology Management Minor (19 hours)

The technology management minor offers students of other majors a 19-semester-hour course of study that is designed to help prepare individuals to be effective managers of people and technology.

Students are required to obtain a minimum grade of C- in all courses taken for the minor.

### Minor Requirements

MGOL 403 Organizational Theory	3
MGOL 410 Financial Decision Making	3
TMGT 410 Management of Information Systems	3
TMGT 420 Emerging Information Technologies	1
TMGT 430 Database Planning and Management	3
TMGT 440 Enterprise Architecture Design and Management	3
TMGT 450 Managing Technology Projects	3

### Degree Completion Course Descriptions

# Degree Completion Course Descriptions

(Courses are listed alphabetically by prefix.)

Course Prefix	Subject
EDUC	Education
ELED	Education
LACC	Liberal Arts Core Curriculum
MGHA	Healthcare Administration
MGOL	Management and Organizational Leadership
MPJM	Project Management
MSBS	Social and Behavioral Studies
TMGT	Technology Integration Management



**ELED 401 Language Arts and Children's Literature**

4 hours. Survey of children's literature genre and uses. Methods and materials of language arts teaching in the areas of listening and speaking, and of spelling and handwriting instruction.

**ELED 402 Literacy Methods**

4 hours. Methods and materials for language arts teaching in the areas of reading and writing, with an emphasis on the use of children's literature.

**ELED 423 Christian Faith and Thought**

3 hours. The class focuses on how faith influences one's worldview, the influence of Christianity upon society, and how the Christian faith relates to helping people.

**ELED/EDUC 470 Applied English Linguistics: Oral and Literary**

3 hours. Examines the fundamental elements, processes, and patterns of oral and written language for the teacher of English to speakers of other languages. Topics include phonetics, phonology, sociolinguistics, pragmatics, morphology, orthography and writing conventions, syntax, semantics, and discourse analysis. English is the primary fo



# **Liberal Arts Core Curriculum (LACC) Courses**

## **Liberal Arts Core Curriculum**

### **LACC 285 Selected Topics**

1-6 hours. A scheduled class with topics chosen to meet the special needs and interests of students, faculty, or visiting professors.

# Healthcare Administration (MGHA) Courses

## Healthcare Administration

**MGHA 427 Introduction to Healthcare Services**

3 hours



**MGOL 412 Data Informed Decision Making I**

3 hours. Methods for defining, researching, and analyzing problems are emphasized. Course content includes planning and designing survey research projects, as well as gathering and summarizing supportive knowledge from the existing literature to inform decisions parameters. (Effective Spring 2014)

Prerequisites: MGOL 401 Organizational Behavior, MGOL 403 Organizational Theory.

**MGOL 413 Ethics for Managers**

3 hours. This course will instruct students in ethical dilemmas in the workplace. Students will learn to identify and transform workplace behaviors that cause ambiguity and destructive environments within organizations and will learn how to apply managerial decision making based on ethical principles, processes, and formats.

Prerequisite: MGOL 401 Organizational Behavior.

**MGOL 415 Research Statistics**

1 hour. This course is designed for managers as users of statistical information. The course covers basic descriptive statistics, associated decision-making, and the purposes of inferential statistical methods. (Fall 2013 only)

Prerequisites: MGOL 401 Organizational Behavior, MGOL 412 Research Methods for Decision Makers.

**MGOL 415 Data Informed Decision Making II**

1 hour. This course is designed for managers as users of statistical information. The course covers basic descriptive statistics, associated decision-making, and the purposes of inferential statistical methods. (Effective Spring 2014)

Prerequisites: MGOL 401 Organizational Behavior, MGOL 412 Data Informed Decision Making I.

**MGOL 431 Operations Management**

3 hours. This course introduces concepts and techniques for design, planning, and control of service and manufacturing operations. It provides basic definitions of operations management terms, tools and techniques for analyzing operations, and strategic context for making operational decisions.

Prerequisites: MGOL 401 Organizational Behavior, MGOL 410 Financial Decision Making, MGOL 415 Data Informed Decision Making II.

**MGOL 432 International Dynamics**

2 hours. This course will explore the implications of the global environment as it relates to the management and leadership of organizations. Topics of discussion will include culture, environment, STEP (social, technological, economical and political) forms and forces, and acculturation.

Prerequisites: MGOL 401 Organizational Behavior, MGOL 403 Organizational Theory, MGOL 404 Organizational Communication.

**MGOL 440 Human Resource Management**

3 hours. In this course students examine policies and practices regarding employee planning, recruitment, selection, compensation, training, and development. Attention is given to current regulatory employment issues.

Prerequisite: MGOL 401 Organizational Behavior.

**MGOL 442 Dynamics of Leadership**

3 hours. This course explores leadership theories, models, and styles through an examination of current leadership literature and discussions of effective leadership practice.

Prerequisites: MGOL 401 Organizational Behavior, MGOL 403 Organizational Theory, MGOL 404 Organizational Communication.

**MGOL 450 Strategic Management**

3 hours. This course will focus on the strategic planning process which includes development, implementation, and evaluation of strategic plans in organizations. Students will be exposed to a variety of plans as well as value dilemmas encountered in the planning process. Emphasis will be placed on the need to include ethical values and diversity in the planning process through course assignments and case study applications.

Prerequisites: MGOL 401 Organizational Behavior, MGOL 413 Ethics for Managers, MGOL 431 Operations Management.



**MPJM 440 Advanced Project Management**

3 hours. Considers advanced project management topics necessary for implementation of, and excellence in, project management. Best practices in the management of international projects, human resource management, risk management, project leadership, quality, and communications management will be explored and discussed. Students will prepare a project plan at the third level of difficulty.

Prerequisites: MGOL 401 Organizational Behavior, MPJM 431 Project Quality Management.

**MPJM 450 Project Management Synthesis (optional)**

3 hours. ASAPM / GFU SCiPM.

Prerequisites: MGOL 401 Organizational Behavior, MPJM 411 Introduction to Project Management, MPJM 421 Intermediate Project Management, MPJM 431 Project Quality Management, MPJM 440 Advanced Project Management.

**MPJM 460 Advanced Project Management Synthesis (optional)**

3 hours. Certified Project Management Associate (IPMA/.012(rmM91(/.d 4)17(ent)2(ev)14(el)6( o)10(L





**MSBS 430 Grant Proposal Writing**

3 hours. Students will learn how to identify sources of funding and write grants for nonprofit organizations. Attention is also given to the processes of program design and evaluation.

Prerequisite: MSBS 421 Group and Family Dynamics.

**MSBS 431 Contemporary Social Dynamics and Public Policy**

3 hours. An exploration of behaviors, values, and attitudes in personal and social relationships as they affect the development of public policy.

Prerequisite: MSBS 421 Group and Family Dynamics.

**MSBS 432 Personal and Professional Ethics**

3 hours. An exploration of the place human values have in one's personal and professional life. Students will examine and develop systems for making ethical decisions.

Prerequisite: MSBS 421 Group and Family Dynamics.

**MSBS 433 Addiction Disorders: Assessment and Treatment**

3 hours. This course provides an overview of screening, intake, and assessment. It includes recognizing physical health problems, psychological effects, social effects, making recommendations about addiction education, outpatient and inpatient treatment of addiction disorders: A(i)6



**TMGT 450 Managing Technology Projects**

3 hours. This course explores the project management concepts, techniques and challenges that technology managers oftentimes experience when executing projects that achieve strategic business objectives. Learners gain an appreciation of business and technology fusion, strategy, through project planning while examining the roles and responsibilities of the project manager in an organization. Specific attention will be focused on project planning and facilitating the achievement of organizational strategic objectives to gain competitive advantage.

Prerequisites: MGOL 401 Organizational Behavior.



Summer Semester/May Term

Summer Semester/ May Term Begins.....	.May 5, 2014
Last Day to Change May Term Registration (Add/Drop) .....	.May 6, 2014
Last Day to Withdraw from May Term Classes without Grade Respon	.M

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